DINING OUT NYC

NEW YORK CITY DOT

Eric Adams
Mayor

Ydanis Rodriguez
Commissioner

COMMUNITY BOARD FEEDBACK PACKAGE

Please review this application and provide the required feedback.

DINING OUT NYC COMMUNITY BOARD RECOMMENDATION FORM

This form is to be used by community boards during the cafe review process. Any comments from the community board should be recorded on this form and submitted to NYC DOT. For information pertaining to specific cafe design requirements, visit the Dining Out NYC website for program legislation, rules, and Setup Guides.

Business Name: BIRCH COFFEE

Cafe Location: 171 E 88TH ST, NEW YORK, NY, 10128

Application Number: 20240801010024

CB Feedback Deadline (on date or next business day): 3/20/2025

NYCDOT Internal Use Only

Roadway Cafe Setup Comments:

Comments related to the cafe's **physical footprint and dimensions**:

Comments related to **pedestrian flow** (i.e., visbility, safety , potential crowding):

Comments related to potential conflicts with **existing curb use** (i.e., planters, bike racks, bus stops):

Overall recommendation for the cafe setup:

Suggested modifications related to the above referenced application:

Community Board Authorizing Name

Date

RESTAURANT DETAILS

Food Service Establishment Permit(FSEP)
FSEP#: 50068093
Expiration Date: 08/31/2025
DOHMH Status: CURRENT
Business Legal Name: OUTSTANDING GROUNDS LLC
Assumed Name: BIRCH COFFEE
Business Address: 171 E 88TH ST, NEW YORK, NY 10128
Venue Type: Restaurant (no bar)
Last updated from DOHMH: 01/10/2025

Restaurant Information
Entity Type: Limited Liability Corporation (LLC)
Phone: (917) 841-6564
Email Address: jeremy@birchcoffee.com

DOS Information
DOS ID#: 5064270
Process Name: Gary M. Lyman, Esq.
DOS Address: 885 Third Avenue 20th Floor, New York, New York 10022

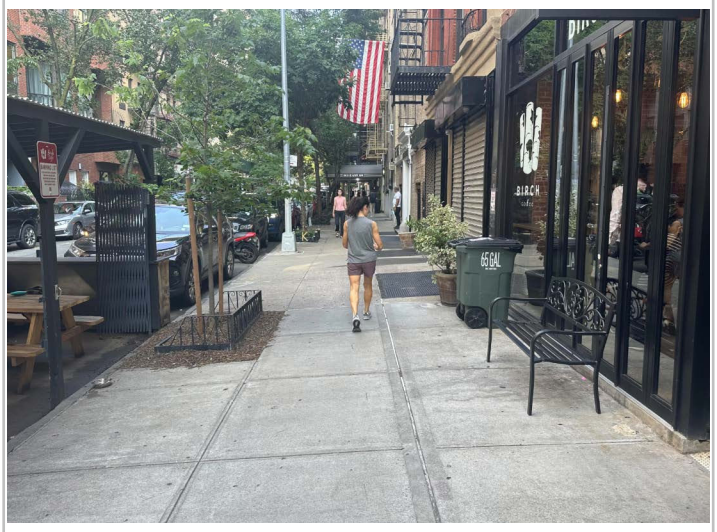
NYS Liquor Authority Information
Establishment serves alcohol : No

User Information
Created By: Stephen Patton
Created On: 7/31/2024 3:27:34 PM
Modified By: Stephen Patton
Modified On: 8/1/2024 11:45:55 AM

Business hours
Sun:
7:30 AM- 4:00 PM
Mon:
7:30 AM- 4:00 PM
Tues:
7:30 PM- 4:00 PM
Wed:
7:30 AM- 4:00 PM
Thurs:
7:30 AM- 4:00 PM
Fri:
7:30 PM- 4:00 PM
Sat:
7:30 AM- 4:00 PM


BIRCH
coffee


BIRCH


BIRCH
65 GAL

SECTION 1: Site Plan

- This Site Plan form is required to be uploaded in the **"Roadway Site Plan"** field of your online application.
- Refer to the How to Apply page in the Dining Out NYC website for more information about the application process.

Identify Permitted Parking Location:

- Identify the Parking Sign in front of or around the area where your roadway setup would be located.
- Roadway cafes can only be placed in:
  1. Parking spaces, which include: metered and non-metered spaces, commercial parking, alternate side parking, angled parking, and seasonally restricted parking.
  2. Loading areas, including loading only, truck loading, hotel loading, and no parking zones.
  3. Floating Parking Lane- a parking lane that is separated from the curb by a protected bicycle lane that is adjacent to the curb.

- [x] **P1- Parking Space**
- [ ] **P2- Loading Area**
- [ ] **P3- Floating Parking Lane**

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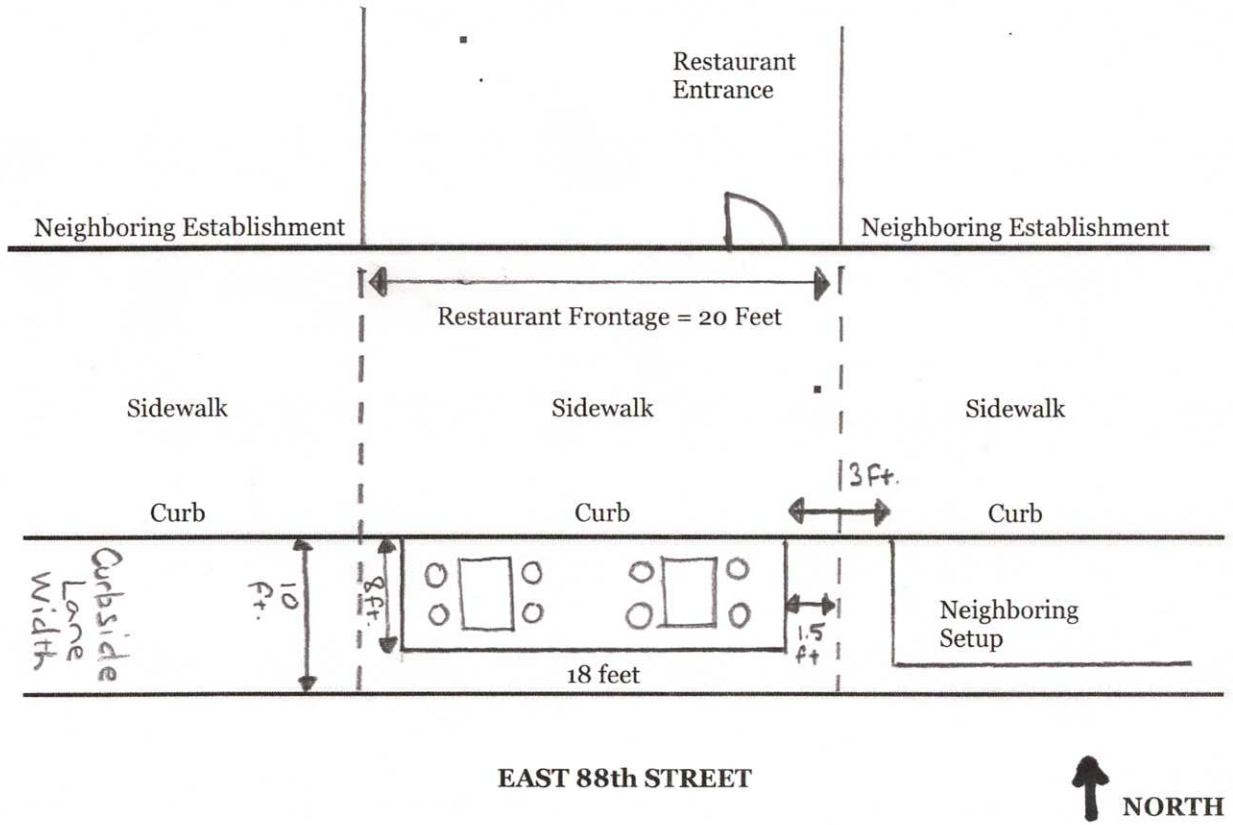
Roadway Cafe Site Plan Form

Applicant Name: Jeremy Lyman

Restaurant Name: Outstanding Grounds LLC

FSEP Number: 50068093

Use the space below to draw or upload your Site Plan representing your cafe perimeters, furniture, and clearances.



Length of roadway cafe: 18 feet

Width of roadway cafe: 8 feet

Drawing Requirements

Food service establishment frontage shown as:
- Line representing the establishment's space facing the sidewalk
- Length
- Label

Street names:
- Labels on each street

Sidewalk shown as:
- Line representing street curb

Roadway shown as:
- Width of curbside lane

Cafe perimeter shown as:
- Lines indicating perimeter
- Length and width

Set-up furniture (tables, chairs, etc.) shown as:
- Lines or symbols at approximate location within setup

Elements (in Section 2 of this form) within 15 feet of cafe perimeter, shown as:
- Lines or symbols
- Distance from cafe perimeter
- Labels

Utility coverings (water/gas valves, and pull boxes) shown as:
- Symbols representing the location within the setup

North arrow

SECTION 2: Required Clearances

- Please provide distances from the following objects.
- Only provide a distance if the listed object is within 15 feet of your proposed setup.
- Refer to the Setup Guides in the Dining Out NYC website for more information regarding clearances.

Elements with minimum 15 feet clearance from roadway cafe:

- ☐ R01- Subway Stair: Open End _____feet
- ☐ R02- Fire Hydrant _____feet

Elements with minimum 10 feet clearance from roadway cafe:

- ☐ R03- Subway Elevator Entrance _____feet
- ☐ R05- MTA Curb Cut _____feet
- ☐ R04- FDNY Curb Cut _____feet

Elements with minimum 5 feet clearance from roadway cafe:

- ☐ R06- Curb Cut _____feet
- ☐ R11- CitiBike/Bike Share Station _____feet
- ☐ R07- Emergency Exit Hatch _____feet
- ☐ R12- Bike Corral _____feet
- ☐ R08- Subway Stair: Closed End _____feet
- ☐ R13- Micromobility Station _____feet
- ☐ R09- Subway Elevator: Non-Entry _____feet
- ☐ R14- Drainage Infrastructure _____feet
- ☐ R10- Bus Stop Pole: Non- Approaching Side _____feet

Elements with minimum 3 feet clearance from roadway cafe:

- ☐ R15- Elevated Train Infrastructure _____feet
- ☐ R16- Transformer Vault _____feet

Elements with minimum 1 foor and 6 inches clearance from roadway cafe:

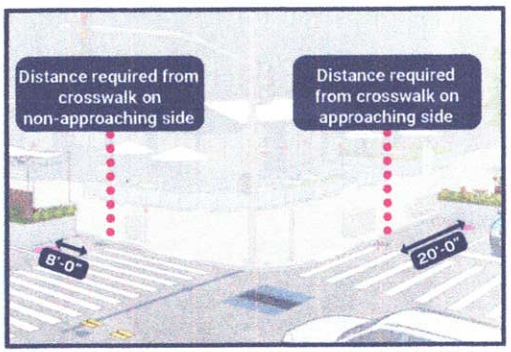
- ☐ R17- Vent Infrastructure: utility vent poles, vent grates, subway grates _____feet
- ☐ R18- Manholes _____inches

Elements with minimum 6 inches clearance from roadway cafe:

- ☐ R19- Thermoplastic Marking _____feet

Roadway cafe distance from crosswalks:

- ☐ R20- Adjacent to non-approaching side of crosswalk (min. 8 foot distance) _____feet
- ☐ R21- Adjacent to approaching (stopping) side of crosswalk (min. 20 foot distance) _____feet
- ☐ R22- No crosswalk present (maintain 20 feet from curb line of intersecting street) _____feet



☐ Check this box if none of the objects listed above are within 15 feet of the proposed setup.

SECTION 3: Material Requirements

- Please indicate which of the following materials will be part of your roadway cafe by checking the box next to the category. If applicable, please confirm the materials comply with the Dining Out NYC requirements.
- Refer to the Setup Guides in the Dining Out NYC website for more information regarding materials.

Materials Checklist:

Required

☐ **Barriers (All of the following must be met)**
- ☐ Maintained on all sides of the cafe except the side fronting the ground floor restaurant.
- ☐ Not permanently affixed to the roadway.
- ☐ 30-42 inches tall (excluding planting), and at least 4 inches in width.
- ☐ Barriers are interconnected with each other.
- ☐ Any cladding over the barriers is securely fastened or affixed.
- ☐ Minimum 4 inches wide reflective strip on each barrier on the outward facing side.
- ☐ Water-filled with a minimum of 150 pounds per linear foot of barrier length.

Optional - Only check the material categories you intend to use in your roadway cafe

☐ **Flooring (if using, all of the following must be met)**
- ☐ Durable, lightweight, easily removable, mold-resistant, elevated from the ground level to allow for drainage, and removable to allow for cleaning.
- ☐ Flush with the curb line (except if located on a slope, be flush to the greatest extent feasible), and compliant with applicable accessibility requirements.
- ☐ Maintains a 6 inch covered channel between curb and base of flooring to allow for drainage.

☐ **Furnishings (if using, all of the following must be met)**
- ☐ Lightweight and easily movable.

☐ **Vertical Screenings (if using, all of the following must be met)**
- ☐ Located between the barrier and 6 feet above the cafe base or floor.
- ☐ Located on the roadway facing side, does not extend the beyond the perimeter of the roadway cafe, and is not affixed to the outward facing side of barriers.
- ☐ Easily removable, comprised of non-opaque, fire-grade, and wind resistant materials.
- ☐ If within 50 feet of any regulatory or warning signs, does not exceed 46 inches in height.

☐ **Overhead Coverings/ Umbrellas (if using, all of the following must be met)**
- ☐ Minimum of 7 feet and maximum of 10 feet from the base or floor of the roadway cafe.
- ☐ Has a weighted base and any support structures are not affixed to the outward facing side of barriers, are of sufficient size and strength, made of durable materials, and free of defects.
- ☐ Easily removable, comprised of fire-grade and wind resistant materials.
- ☐ If within 50 feet of any regulatory or warning signs, does not exceed 46 inches in height.

☐ **Lighting and Electrical Connections (if using, all of the following must be met)**
- ☐ Any lighting is outdoor rated, properly secured, and lightweight.
- ☐ At least 14 feet above sidewalk, and 18 feet above roadway.
- ☐ Not attached to any City property, including street trees.
- ☐ Electrical work complies with the applicable requirements set forth in DOT's rules and the New York City Electrical Code. Please note that this may require additional permits from DOB or FDNY, and/or approval from the Landmarks Preservation Commission (LPC) as applicable.